

## **Pelican Charters**

### **Quote and Itinerary Worksheet**

What is the name of your group?

Who should we contact with questions or information about this trip?

Phone Number:

Secondary Phone Number:

What date or dates would you like to charter a bus?

What is your destination?

Do you have a preferred route to your destination? (yes or no)

If yes please describe your route.

Where would you like us to pick up your group?

What time would you like us to arrive to pick up your group?

What time would you like to depart for your destination?

How many people will be going on this trip?

Will you be staying overnight or returning the same day?

If staying overnight, how many nights?

Which hotel would you be staying at?

Will you be providing the driver with a room? (yes or no)

Would you like us to provide shuttle service once you reach your destination? (yes or no)

If yes, give details. (include departure and arrival times, length of time, approximate number of miles, shuttling destination, etc.)

Are there any of the following: Toll Fees, Entrance Fee, Parking Fees, Other Fees? Which Ones?

Do any of the passengers have special needs (yes or no)?

If yes please explain:

Where would you like us to pick up your group for the return trip home?

What time would you like us to pick up your passengers for the return trip home?

When would you like us to depart for home?

On receipt of this form we will return a quote. The quote you receive will be based on the above information. Any changes in the above itinerary may result in extra charge.

If e-mailing back to us please place your contact phone number in the signature line to acknowledge the conditions above in place of your signature.

Signature:

Printed Name:

Date: